



# Volunteer Application

## Step by Step Guide to Submit Digitally

### 1 INTERNET ACCESS

To submit your application digitally you must be connected to the internet. You can also submit your application by printing out the Seeds of Hope Volunteer Application, completing the form and mailing it to our U.S.A. Home Office: P.O. Box 110, Newark, MO 63458.

### 2 EMAIL ACCESS

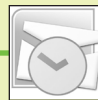
Please log in to your preferred email service. This also includes email applications such as Apple Mail, Microsoft Outlook, etc.

### 3 COMPLETE APPLICATION

Please complete the form to the best of your ability. These forms will help us give you the best experience possible and also place you where your abilities can best be used. \*Note: There are some questions in the application which are required. Please be sure that all these appropriate fields have been completed.

### 4 SUBMIT APPLICATION

After completing the application, click on the icon which reads "submit" and follow the prompting. Your information is sent to us as a data file.



#### Email Application

If you are using an email application, once you click submit, an email should automatically appear with the data file attached and email address already entered. All you should have to do is click send.



#### Email Service

If you are simply logged in to your email service, once you click submit, you should be prompted to save the data file to your desktop. After you have saved the file, create a new email and attach the saved data file to that email. Send it to [volunteer@seedsofhope.org](mailto:volunteer@seedsofhope.org).

#### HELP

For help or more information please email [karen@seedsofhope.org](mailto:karen@seedsofhope.org) or call the U.S.A. Home Office number (660) 284-3333

